

# LYNCHBURG CITY COUNCIL

## Agenda Item Summary

MEETING DATE: **April 25, 2006**

AGENDA ITEM NO.: 2

CONSENT: **X**

REGULAR:

CLOSED SESSION:  
(Confidential)

ACTION: **X**

INFORMATION:

ITEM TITLE: **Survey and Planning Cost Share Program**

### RECOMMENDATION:

Approve appropriation of \$44,000 for the 2006-2007 Virginia Department of Historic Resources Survey and Planning Cost Share Program with resources of \$20,000 from the Virginia Department of Historic Resources and \$24,000 from the FY 2006 General Fund Reserve for Contingencies.

### SUMMARY:

The Department of Community Planning and Development has been awarded a cost share grant in the amount of \$20,000 from the Virginia Department of Historic Resources. Grant focus is for the Residential and Commercial Historic Districts Design Guidelines Update, Revision and Expansion. Matching funds of \$24,000 is required from the City of Lynchburg as a condition of this cost share award.

Both sets of the Guidelines are twenty years old, originally published in 1986 with slight modifications made to the Commercial Design Guidelines in 1991. Since the Guidelines were published, the City has added to its local inventory three new historic districts with approximately 400 additional properties. The City's seven Historic Districts and two Historic District Advisory Areas provide for the review of development and redevelopment projects for conformance with the Design Guidelines. The most recent designated Historic Districts are unique from the older historic districts in dates of construction, history and styles. The Comprehensive Plan 2002-2020, History, Culture, Education & the Arts, Goal 2, Objective 2A provides that the City will "continue to update...material summarizing preservation-related regulations and incentive programs."

PRIOR ACTION(S): April 11: Finance Committee

BUDGET IMPACT: \$24,000 from the General Fund Reserve for Contingencies.

CONTACT(S): Tom Martin / 455-3909  
Annette Chenault / 455-3894

ATTACHMENT(S): Resolution  
VDHR funding letter to Kim Payne dated 02/17/06

REVIEWED BY: lkp

## RESOLUTION

BE IT RESOLVED that the FY 2006 City/Federal/State Aid Fund budget is amended and \$44,000 is hereby appropriated, with \$20,000 reimbursement from the Virginia Department of Historic Resources and \$24,000 from the General Fund Reserve for Contingencies, for funding the Residential and Commercial Historic Districts Design Guidelines Update, Revision and Expansion

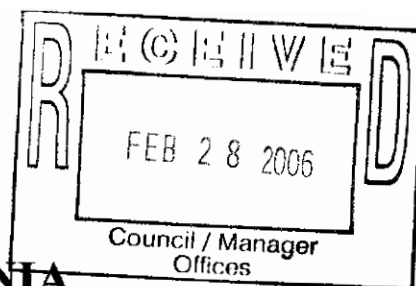
Introduced:

Adopted:

Certified:

\_\_\_\_\_  
Clerk of Council

035L



## COMMONWEALTH of VIRGINIA

### Department of Historic Resources

L. Preston Bryant, Jr.  
*Secretary of Natural Resources*

2801 Kensington Avenue, Richmond, Virginia 23221

Kathleen S. Kilpatrick  
*Director*

Tel: (804) 367-2323  
Fax: (804) 367-2391  
TDD: (804) 367-2386  
[www.dhr.virginia.gov](http://www.dhr.virginia.gov)

February 17, 2006

L. Kimball Payne, Manager  
City of Lynchburg, City Hall  
Department of Community Planning & Development  
900 Church Street, Suite 201  
Lynchburg, VA 24504-1620

**RECEIVED**

**MAR 07 2006**

**COMMUNITY PLANNING  
& DEVELOPMENT**

Re: Virginia Department of Historic Resources Survey and Planning Cost Share Program  
Request for Applications for 2005-2006 funding cycle

Dear Mr. Payne,

I'm very pleased to notify you that your recent application for funding from the Survey and Planning Cost Share Program, administered by the Virginia Department of Historic Resources (DHR), has been approved for partial funding. Competition was keen, as DHR received 26 applications for funding from the program's budget. The review committee was very impressed by the completeness of your application, the manner in which it addressed the areas of need expressed in the Cost Share Request for Applications, and the commitment to preservation that it expresses. The limitation on providing full funding for this project is due simply to insufficient funds to meet demand.

We are happy to allocate \$20,000.00 towards your project, the Design Guidelines Update, Revision and Expansion. We understand that the amount of \$24,000.00 will be provided by the City of Lynchburg. Please respond by March 1, 2006 to this letter to indicate that you remain interested in collaborating with DHR, by contacting Susan Smead, Cost Share Program Coordinator, at the address above, or at [Susan.Smead@dhr.virginia.gov](mailto:Susan.Smead@dhr.virginia.gov).

Upon hearing that you remain interested in pursuing this project, DHR will work with you to set up an agreement between the City of Lynchburg and DHR, to finalize the project scope of work, and to make any needed revisions to the project time schedule and budget. This effort will be conducted in tandem with the DHR regional office that serves your area, the Capital Regional Office.

Also, I'd like to encourage you to reapply for additional Cost Share funding this spring, when DHR anticipates issuing a Request for Applications for the 2006-07 Cost Share funding cycle. If you have questions about this, please contact Susan Smead at the e-mail address given above.

Administrative Services  
10 Courthouse Ave.  
Petersburg, VA 23803  
Tel: (804) 863-1624  
Fax: (804) 862-6196

Capital Region Office  
2801 Kensington Office  
Richmond, VA 23221  
Tel: (804) 367-2323  
Fax: (804) 367-2391

Tidewater Region Office  
14415 Old Courthouse Way  
2<sup>nd</sup> Floor  
Newport News, VA 23608  
Tel: (757) 886-2807  
Fax: (757) 886-2808


Roanoke Region Office  
1030 Penmar Avenue, SE  
Roanoke, VA 24013  
Tel: (540) 857-7585  
Fax: (540) 857-7588

Winchester Region Office  
107 N. Kent Street, Suite 203  
Winchester, VA 22601  
Tel: (540) 722-3427  
Fax: (540) 722-7535

Virginia Department of Historic Resources Survey and Planning Cost Share Program  
Request for Applications for 2005-2006 funding cycle  
February 17, 2006

We are excited about the opportunity to work with you as a partner, and we look forward to hearing from you in the near future.

Sincerely,



Kathleen S. Kilpatrick  
Director and State Historic Preservation Officer

c: Delegate Shannon R. Valentine  
General Assembly Building  
P.O. Box 406  
Richmond, Virginia 23218

Senator Stephen D. Newman  
Senate of Virginia  
P.O. Box 396  
Richmond, VA 23218

Congressman Bob Goodlatte  
6th Congressional Dist., VA  
2240 Rayburn House Office Building  
Washington, DC 20515

Senator John Warner  
225 Russell Building  
Washington, D.C. 20510

Senator George Allen  
Russell Senate Office Bldg.  
Room 204  
Washington, DC 20510

Annette Chenault, Planner II  
City of Lynchburg, City Hall  
Department of Community Planning & Development  
900 Church Street, Suite 201  
Lynchburg, VA 24504-1620

Ann Andrus, Director  
DHR Capital Regional Office  
2801 Kensington Avenue  
Richmond, VA 23221